

LIBRARY BOARD OF TRUSTEES
SOMERS PUBLIC LIBRARY BOARD ROOM
MARCH 3, 2014

PRESENT: Bob Socha, Charlotte Stopa, Robin Provencher, Tiffany Daly, Andy Phillips, Dee Moak and Shirley Warner. Library Director Francine Aloisa was also in attendance.

ABSENT: Lois Lindell and Mike Gotta.

Meeting called to order by Chairwoman Warner at 6:38 p.m.

1. Approval of Minutes: A motion to approve the minutes of the January 6, 2014 meeting was made by B. Socha, seconded by T. Daly and passed unanimously.

2. First Audience of Citizens: No audience in attendance.

3. Treasurer's Report: Treasurer's report was presented verbally by T. Daly as online banking was not available for preparation of a written report. The written report will be filed at the library upon availability.

4. Correspondence:

a. S. Warner advised she received a letter from another library requesting a copy of our policies on investments.

5. Financial Business:

a. Approval of invoices. Motion to approve payment of invoices by B. Socha, seconded by R. Provencher and passed unanimously.

b. Year-to-date budget: Reviewed and discussed briefly.

6. Committees:

a. Budget FY 14-15. Reviewed as presented by the budget subcommittee. A motion to accept as presented and authorize its presentation to the Board of Selectmen was made by L. Lindell, seconded by A. Phillips and passed unanimously.

7. Building:

a. Outstanding items. B. Socha and F. Aloisa advised of the progress made on their repair list to date., including flush of the heat loop, leaks in fireplace room, circulation pump #7 for radiant floor in children's room, emergency light battery replacement, and upcoming replacement of two restroom baby changing stations by the manufacturer following a parent complaint.

b. Trane contract: Following brief follow-up discussion, a motion to enter into a one year service contract with Trane to begin next fiscal year was made by R. Provencher, seconded by D. Moak and passed unanimously.

8. Policy Review: No discussion held at this time.

9.. Old Business:

a. Copy machine. F. Aloisa advised she is in the process of seeking several proposals for replacement of the staff copier.

10. New Business: F. Aloisa advised that Rob Wilson, the Director of Technology for the school system, has assessed the Library's Mac computers and all 14 are far behind where the school system is,

which is why students are having issues in preparing school work. Mr. Wilson advised our options would be to upgrade each computer at a cost of \$60 each (\$840 total), or purchase either refurbished Macs for \$733 each or new Macs at \$1,250 each. We could also purchase iPad stations for students use with their laptops at a cost of \$150 per station. Mr. Wilson would be able to assist with any of these options as well. A motion to upgrade all 14 Macs and purchase 1 iPad station was made by A. Phillips, seconded by C. Stopa and passed unanimously.

11. Director's Report: F. Aloisa reported that donations in memory of Peg Mulak made in January and February of this year totaled \$550.00.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 7:125p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING